**Date of Birth** 1st September, 1998

**Marital Status** Single

**Objective** To gain experience and understanding in the world of work so that

I may be able to apply my knowledge meaningfully contributing

Not only to my general progress but also to the improvement of the

Organisation or Business with which I work.

**Education**

**Couva West Secondary School**

English A

Social Studies

Mathematics

Agriculture Science

Biology

Principles of Business

**Subjects (CXC Level)** Mathematics – 4

English – 3

Principles of Business – 3

Social Studies – 3

Agriculture – 2

Biology – 3

**Work Experience Quality Cash & Carry Supermarket**

**Grocery Clerk/ Shelf Replenisher**

Southern Main Road,

Couva

December 2014

**Duties/Responsibilities**

* Greet customers and respond to their queries
* Replenish shelves and display areas neatly
* Maintain cleanliness of the supermarket aisles
* Assist customers with their groceries
* Checking the expiry dates, labels, tags and quality of the goods shelved in the supermarket
* Ensuring that the shelves and display areas are clean and tidy

**Work Experience Pennywise Cosmetics**

**Customer Service Representative**

**#**5B Pointe-a-Pierre Road,

San Fernando, Trinidad W.I.

17th October, 2016 to 3rd March, 2017

**Duties/Responsibilities**

* Greet customers and respond to their queries
* Replenish shelves and display areas neatly
* Assist customers
* Assist the Cashiers with bagging customers purchases
* Ensuring that the shelves and display areas are clean and tidy

**REFERENCES** Meera Ramkisoon

Family Friend

Tel 491 - 7236

Alisha Simmons

Secretary

Awardy & Company Limited

#42 Harmony Hall Industrial Estate,

Union Road, Marabella

Tel: 282 - 6056

**ATTRIBUTES** I am a hardworking individual who is self motivated and works

well with others. I have strong communication and excellent customer service skills, I would be an asset to your because I am loyal, honest, trust worthy, an excellent team member and team leader